



# Roadmap to CoachVille Graduation and Certification, and (ICF) Certification – Complete Program – CVPCC

| Check When Complete                               | Description of Course:  | Total Hours | Graduation Certification Requirement | Total Score/hours<br>See notes** |
|---|---|-------------|--------------------------------------|----------------------------------|
| <b>Level One: The Pursuit of Coaching Mastery</b> |   |             |                                      |                                  |
|   | 1. Play-Two-Win Method™ Coaching (12 wks) – <b>Required</b> <sup>4</sup>  | 24          | ✓                                    |                                  |
|   | 2. Basic Coaching (6 wks) – <b>Required</b> <sup>4</sup>  | 12          | ✓                                    |                                  |
|   | 3. Proficiency Coaching (6 wks) – <b>Required</b> <sup>4</sup>  | 12          | ✓                                    |                                  |
|   | 4. Practicum Observation 1 5-hour session – <b>Required</b> <sup>1</sup>  | 5           | ✓                                    |                                  |
|   | 5. Practicum Participant –1 5-hour session - <b>Required</b> <sup>2,6</sup>   | 4/1         | ✓                                    |                                  |
|   | 6. Practicum Participant –1 5-hour session - <b>Required</b> <sup>2,6</sup>   | 4/1         | ✓                                    |                                  |
|   | 7. Practicum Participant –1 5-hour session - <b>Required</b> <sup>2,6</sup>   | 4/1         | ✓                                    |                                  |
|   | 8. Mentor Coaching - Group (6 wks) – <b>Required</b> <sup>5</sup>   | 7/5         | ✓                                    |                                  |
|   | 9. Conduct and track coaching sessions – <b>Required</b> <sup>3</sup>   | **          | ✓                                    |                                  |
| <b>Level Two – The Pursuit of Human Greatness</b> |   |             |                                      |                                  |
|   | 10. World Power Method™ Coaching (12 wks) – <b>Required</b>   | 24          | ✓                                    |                                  |
|   | 11. Advanced Communication for Coaches (6 wks) – <b>Required</b> <sup>4</sup>   | 12          | ✓                                    |                                  |
|   | 12. Practicum Participant –1 5-hour session - <b>Required</b> <sup>2,6</sup>  | 4/1*        | ✓                                    |                                  |
|   | 13. Practicum Participant –1 5-hour session - <b>Required</b> <sup>2,6</sup>  | 4/1*        | ✓                                    |                                  |
|   | 14. Practicum Participant –1 5-hour session - <b>Required</b> <sup>2,6</sup>  | 4/1*        | ✓                                    |                                  |
|   | 15. 5- 1.5 hr sessions of Deep Dive Mastery Classes – <b>Required</b> <sup>3</sup>  | 7.5         | ✓                                    |                                  |
|   | 16. Conduct and track coaching sessions – <b>Required</b> <sup>3</sup>  | **          | ✓                                    |                                  |
|   | 17. Inner Freedom Method™ Coaching (12 wks) – <b>Elective</b>   | 24          | elective                             |                                  |
| <b>** Important Notes</b>                         |   |             |                                      |                                  |
| **  | <p><b>Score area is for tracking of game card score, practicum scores and logged coaching hours. To qualify for graduation/certification you must:</b></p> <p><sup>1</sup> Attend one Practicum as an Observer-5 hours required.</p> <p><sup>2</sup> Attend 6 practicums and pass one practicum at PCC level.</p> <p><sup>3</sup> Conduct and log 100 coaching hours for CVPCC (750 for ICF PCC).</p> <p><sup>4</sup> Earn an average score of 50 on each game card (for classes after 1/2011).</p> <p><sup>5</sup> 7 hours ICF mentor coaching/5 hours core competency training.</p> <p><sup>6</sup> 4/1 - Four training hours/One mentor or observed coaching hour.</p> |             |                                      |                                  |



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|--|---|-------------|--------------------------------------|----------------------------------|
| <b>Coachville Graduation and Certification</b> |   |             |                                      |                                  |
|  | 18. Complete the Center for Coaching Mastery curriculum and confirm all attendance codes <sup>7</sup> have been entered for each class.   |             | ✓                                    |                                  |
|  | 19. Complete Mentor Coaching - Group. All six sessions are required <sup>8</sup> .  |             | ✓                                    |                                  |
|  | 20. Confirm all classes have a game card average score of 50 for all classes <b>taken after January 1, 2011.</b>  |             | ✓                                    |                                  |
|  | 21. Complete all available class quizzes – receiving a score of 80% or higher <i>for classes without game cards.</i>  |             | ✓                                    |                                  |
|  | 22. Confirm completion of 6 Practicum Participant sessions with written feedback and <b>one passing at the PCC level<sup>9</sup>.</b>   |             | ✓                                    |                                  |
|  | 23. Complete and submit the application for graduation. The certification process may take up to 6 weeks.   |             | ✓                                    |                                  |
|  | 24. Complete and submit a log of a minimum of 100 hours (75 paid) of coaching experience with at least 8 clients for CVPCC. (Note: ICF requires 100 for ACC and 750 for PCC).   |             | ✓                                    |                                  |
|  | 25. Submit one 30 to 40-minute mp3 recording of you coaching a client. <ul style="list-style-type: none"> <li>a. You must have the following verbal permission included in the recording: <i>“This is (your name) and I’m coaching (client name) and today is MM/DD/YYYY. This call is being recorded for the purposes of Certification by CoachVille LLC, CoachVille.com and the International Coach Federation. (Client name), do I have your permission to record and under these guidelines, share this recording?”</i></li> <li>b. You must receive a score of PCC or MCC level. If you do not pass the first time, you can try again in 30 days. If you do not pass the second time, you can try again for a cost of \$400 (our cost).</li> </ul> |             | ✓                                    |                                  |

| Check<br>When<br>Complete | Description of Course:  | Total<br>Hours | Graduation<br>Certification<br>Requirement | Total<br>Score/hours<br>See notes** |
|---------------------------|---|----------------|--|-------------------------------------|
| <b>**Important Notes</b>  |   |                |  |                                     |
|                           | <p><sup>7</sup>You must complete 80% of your training live, this allows for 20% or 25 hours (12 classes) of the 125-hour program as self directed audio. Mark self directed classes <i>complete</i> in the syllabus when you complete the audio portion.</p> <p><sup>8</sup> Mentor Coaching - Group classes include 7 hours ICF approved mentor coaching – and 5 hours of core competency training. All six sessions are required.</p> <p><sup>9</sup>Four hours per practicum count as training hours, each coaching hour and debrief counts as mentor coaching and/or observed coaching sessions. Six Practicums are required.</p> |                |  |                                     |

| ICF Certification: ACTP Application for ACC– Additional Requirements |   |
|--|---|
|  | <p>1. Complete 100 hours (at least 75 must be paid hours) with a minimum of 8 clients for Associate Certified Coach (ACC). <b>TIP:</b> You can and should be coaching regularly and documenting these hours while you are attending school rather than waiting until after you graduate, to make it easier to meet this requirement.</p> <p><i>Paid hours – defined by the ICF include bartered services.</i></p>   |
|  | <p>2. Submit ICF application online and pay the fee (<i>go to <a href="http://www.coachfederation.org">www.coachfederation.org</a> for details</i>). As a graduate of Coachville, an ICF Accredited Coaching Training Program (ACTP), there is no evaluation or examination.</p> <p>Your application will require online submission of the below listed documents in digital form – PDF is preferable:</p> <ol style="list-style-type: none"> <li>1. Your certification diploma from CoachVille.</li> <li>2. Your client coaching hours log.</li> <li>3. The ACC ACTP application has a Mentor Coach section that states, <i>“During your ACTP program, you should have received mentor coaching. Please list the name and email of the person responsible for your mentor coaching during your participation in the ACTP program.”</i> List the name and email address of the instructor for your Mentor Coaching - Group course.</li> </ol> |
|  | <p>3. Effective April 1, 2014, all applicants for an ICF Credential will be required to complete the ICF Coach Knowledge Assessment. Both Portfolio and ACTP applicants at all three Credentialing levels (ACC, PCC and MCC) will be required to pass the assessment in order to earn an ICF Credential. The ICF Coach Knowledge Assessment is a multiple-choice, Web-based exam that applicants can take on their home or work computers. The objectively-scored exam includes questions around the ICF definition of coaching, the ICF Core Competencies and the ICF Code of Ethics.</p>  |

| ICF Certification: ACTP Application for PCC – Additional Requirements |   |
|---|---|
|   | <p>1. Complete 750 hours (675 paid hours) of coaching with a minimum of 25 clients for Professional Certified Coach (PCC). <b>TIP:</b> You can and should be coaching regularly and documenting these hours while you are attending school rather than waiting until after you graduate, to make it easier to meet this requirement.</p> <p><i>Paid hours – defined by the ICF include bartered services.</i></p>   |
|   | <p>2. Submit ICF application online and pay the fee (<i>go to <a href="http://www.coachfederation.org">www.coachfederation.org</a> for details</i>). As a graduate of Coachville, an ICF Accredited Coaching Training Program (ACTP), there is no evaluation or examination.</p> <p>Your application will require online submission of the following information or documents in digital form – PDF is preferable:</p> <ol style="list-style-type: none"> <li>1. Your certification diploma from CoachVille.</li> <li>2. Your client coaching hours log.</li> <li>3. The PCC ACTP application has a Mentor Coach section that states, <i>“During your ACTP program, you should have received mentor coaching. Please list the name and email of the person responsible for your mentor coaching during your participation in the ACTP program.”</i> List the name and email address of the instructor for your Mentor Coaching - Group course.</li> </ol> |
|   | <p>3. Effective April 1, 2014, all applicants for an ICF Credential will be required to complete the ICF Coach Knowledge Assessment. Both Portfolio and ACTP applicants at all three Credentialing levels (ACC, PCC and MCC) will be required to pass the assessment in order to earn an ICF Credential. The ICF Coach Knowledge Assessment is a multiple-choice, Web-based exam that applicants can take on their home or work computers. The objectively-scored exam includes questions around the ICF definition of coaching, the ICF Core Competencies and the ICF Code of Ethics.</p>  |

|  | Previous/Old Class Names - translated to new classes   | Details  | Play-Two-Win<br>Current<br>12 week Class | World Power<br>Current<br>12 week Class | Inner Freedom<br>Current<br>12 week Class |
|--|--|--|--|---|---|
| Find your class in this list to convert to current class |  |  |  |   |   |
|  | 1. Coach-Two-Win: QuickStart – 4 Weeks<br>Coach-Two-Win: Master the Method – 4 Weeks<br>Coach-Two-Win: Mastery Quick Start – 4 Weeks | Choose two from this list.<br>Is 1 <sup>st</sup> 6 weeks<br>Play-Two-Win | ✓  |   |   |
|  | 2. Coach Two Win: Play Better Method – 6 Weeks   | Is 1 <sup>st</sup> 6 weeks<br>Play-Two-Win                               | ✓  |   |   |
|  | 3. Coach The Game – 6 Weeks  | Is 2 <sup>nd</sup> 6 weeks<br>Play-Two-Win                               | ✓  |   |   |
|  |  |  |  |   |   |
|  | 1. Environmental Design for Flow – 6 Weeks   | Is 1 <sup>st</sup> 6 weeks<br>World Power                                |  | ✓                                       |   |
|  | 2. 9 Environments for Personal Evolution – 6 Weeks   | Is 2 <sup>nd</sup> 6 weeks<br>World Power                                |  | ✓                                       |   |
|  | 3. Personal Environments – 6 Weeks   | Is 1 <sup>st</sup> 6 weeks<br>World Power                                |  | ✓                                       |   |
|  | 4. Advanced Personal Environments – 6 Weeks  | Is 2 <sup>nd</sup> 6 weeks<br>World Power                                |  | ✓                                       |   |
|  |  |  |  |   |   |
|  | 1. Inner Awareness Coaching – 6 Weeks  | Is 1 <sup>st</sup> 6 weeks<br>Inner Freedom                              |  |   | ✓   |
|  | 2. Advanced Inner Awareness Coaching – 6 Weeks   | Is 2 <sup>nd</sup> 6 weeks<br>Inner Freedom                              |  |   | ✓   |
|  | 3. Super Conductivity – 6 Weeks  | Is 1 <sup>st</sup> 6 weeks<br>Inner Freedom                              |  |   | ✓   |
|  | 4. Advanced Super Conductivity – 6 Weeks   | Is 2 <sup>nd</sup> 6 weeks<br>Inner Freedom                              |  |   | ✓   |